



Village of Lombard

Village Hall
255 East Wilson Ave.
Lombard, IL 60148
villageoflombard.org

Meeting Minutes Finance & Administration Committee

*Trustee Reid Foltyniewicz, Chairperson
Robyn Pike, Alternate Chairperson
Mary Cation, Jim Hogan, Jay Tovia,
David Cain, Jr., Dan Hartweg, Randy King,
Ambareen Ahmed, Michael Himmes
Advisory Member Paul Chirchirillo
Staff Liaison: Timothy Sexton*

Monday, November 27, 2017

6:00 PM

Village Manager's Conference Room

1.0 Call to Order and Pledge of Allegiance

The Finance & Administration (F&A) Committee meeting of November 27, 2017 was called to order at 6:04 P.M. by Trustee Foltyniewicz.

2.0 Roll Call

Present 7 - Reid Foltyniewicz, Mary Cation, David Cain Jr., Dan Hartweg, Jay Tovia, Ambareen Ahmed, and Michael Himmes
Absent 3 - James W. Hogan, Randy King, and Paul Chirchirillo

Staff Present: Tim Sexton, Jamie Cunningham

Others Present: Mike Nugent

3.0 Public Participation

None

4.0 Approval of Minutes

It was moved by Tovia, seconded by Cain, to approve the minutes for the September 25, 2017 meeting. The motion carried by the following voice vote:

Aye: 6 - Mary Cation, David Cain Jr., Dan Hartweg, Jay Tovia, Ambareen Ahmed, and Michael Himmes

Absent: 3 - James W. Hogan, Randy King, and Paul Chirchirillo

5.0 New Business

[170503](#)

Recommendation on 2018 Insurance Renewal

The Village's Risk Management Consultant, Mike Nugent, updated the F&A Committee on the 2018 Risk Management and Insurance Renewal Program. Mike Nugent recommended no coverage or insurer changes from the previous year.

It was moved by Cation, seconded by Cain to recommend to the Village Board accept the 2018 Risk Management Insurance Renewal Program with Safety National Casualty Corporation/Chubb. The motion carried by the following voice vote:

Aye: 6 - Mary Cation, David Cain Jr., Dan Hartweg, Jay Tovian, Ambareen Ahmed, and Michael Himmes

Absent: 3 - James W. Hogan, Randy King, and Paul Chirchirillo

[170520](#)

Purchasing Policy Revisions

Purchasing Policy Update 2017

Jamie reviewed the recommended purchasing policy revisions related to the procurement of goods and services. Public Act 65 ILCS 5/8-9-1, increased the bidding threshold from \$20,000 to \$25,000.

It was moved by Tovian, seconded by Cain, to recommend to the Village Board to approve the proposed purchasing policy revisions. The motion carried by the following voice vote:

Aye: 6 - Mary Cation, David Cain Jr., Dan Hartweg, Jay Tovian, Ambareen Ahmed, and Michael Himmes

Absent: 3 - James W. Hogan, Randy King, and Paul Chirchirillo

6.0 Information Only

[170521](#)

2019 Budget Planning Process

Tim updated the Committee on department meetings and items that staff is preparing for the January Committee meeting.

[170404](#)

Water Meter Communications Plan/Progress Report on Residential Water Meter Change-out Program

Jamie reviewed the letters, map, video and webpage with the Committee. A few improvements for the FAQs on webpage, letters and video were requested.

7.0 Review of Financial Information

Tim reviewed the preliminary financial report for October 2017.

8.0 Future Meeting Dates

February 26, 2018

March 26, 2018

April 23, 2018

Joint PW&E and F&A Committee Meeting June 12, 2018 @ 5 p.m.

June 25, 2018

9.0 Adjournment

It was moved by Hartweg, seconded by Cation, to adjourn the meeting at 6:52 p.m. The motion carried by the following voice vote:

Aye: 6 - Mary Cation, David Cain Jr., Dan Hartweg, Jay Tavian, Ambareen Ahmed, and Michael Himmes

Absent: 3 - James W. Hogan, Randy King, and Paul Chirchirillo