VILLAGE OF LOMBARD REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda Bids and Proposals

TO :	President and Village Board of Trustee	es	
FROM :	Scott R. Niehaus, Village Manager		
DATE :	March 13, 2019 Agenda Date Ma	rch 21, 2019	
TITLE :	Bid Opening For: Gasoline and Diese	el Fuel Purc	hase
SUBMITTED BY:	John L. Mannino, Fleet Supervisor 4	W	
RESULTS:			
Date Bids Were Pu	blished Publicly bid by DuPage County	February o	of 2019
Bidding Closed	February 22, 2019		
Total Number of B	ids Received 4		
Total Number of B	idders Meeting Specifications4		
Bid Security Requi		X	No
Performance Bond		X	No
Were Any Bids Wi	•	X	No
Explanation:			
Waiver of Bids Rec	quested? X Yes		No
	nt purchase through DuPage County bio	d #19-011-D	OT
Award Recommen			No
Responsible Bidde	r?		
If no, explain:			
FISCAL IMPACT:			
Engineer's estimate	e/budget estimate \$ N/A		
Amount of Award	\$N/A		
BACKGROUND/	RECOMMENDATION:		
Staff seeks Board a	pproval to purchase fuel from Gas Depo	ot of Mortor	Grove (IL) as specified
in the Dupage Cou	inty joint purchase bid #19-011-DOT.		· · · · · · · · · · · · · · · · ·
Has Recommende	d Bidder Worked for Village Previously	Yes	X_No
If yes, was quality	of work acceptable	Yes	No
Was item bid in ac	cordance with Public Act 85-1295?	Yes	X_No
Waiver of bids - Pu	ıblic Act 85-1295 does not apply	X_Yes	
REVIEW (as neede	ed):		
Village Attorney X	x <u></u>	Date	
	X	Date	
Village Manager X		Date	

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



To: Scott R. Niehaus, Village Manager

Through: Carl S. Goldsmith, Director of Public Works

From: John L. Mannino, Fleet Supervisor

Date: March 13, 2019

Subject: Joint Purchasing of Fuel

Staff is able to secure better fuel pricing by joint purchasing fuel through the DuPage County joint purchase fuel contract. Joint purchasing has proven to be a reliable way of supplying the Village with fuel at the lowest cost.

Since the cost of a load of fuel may exceed the Village's statutory purchase limit as specified in the purchasing manual (\$25,000) staff needs to establish approval from the board to continue to buy fuel using a joint purchase contract. These joint purchase contracts establish a fixed delivery fee and are renewed or re-bid annually. The specifications used in the preparation of the sealed bids are based on the OPIS (Oil Price Information Service) prices, which are the benchmark prices used by the world to buy and sell U.S. gasoline, diesel, ethanol, bio-diesel, LP-gas, jet fuel, crude, propane and kerosene.

The lowest bid price for joint fuel purchasing (DuPage County bid #19-011-DOT) was Gas Depot of Morton Grove, IL. The price for gasoline is the low rack average daily OPIS price plus (0.0090) per gallon for delivery. The price for diesel is the low rack average daily OPIS price plus (0.0145) per gallon for delivery. It is therefore the recommendation of staff that fuel be purchased from Petroleum Traders in accordance with the DuPage County joint purchase contract for the length of the contract starting April 1, 2019 and ending March 31, 2020.

I recommend the B.O.T. waive bid and award a contract to Gas Depot of Morton Grove, IL to supply gasoline and diesel fuel to the Village of Lombard as specified in the DuPage County joint purchase fuel contract. Please submit this item to the Village Board for their consideration at the March 21, 2019 meeting.



DUPAGE COUNTY FINANCE - PROCUREMENT BID # 19-011-DOT Gasoline and Fuel Purchase

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GROUP ONE DOT and Public Works			Petroleur	Petroleum Traders	Gas	Gas Depot	Mansfie	Mansfield Oil Co.	Al Warre	N Warren Oil Co.
Туре	MON	QTY	Markup	Extended	Markup	Extended	Markup	Extended	Markup	Extended
Gas Midgrade	gallons	440,000	-0.0158	-6952.00	0.0090	3960.00	0.0318	13992.00	0.04	17600.00
Diesel	gallons		0.0541	8764.20	0.0145	2349.00	0.0188	3045.60	0.04	6480.00
Grand Total				\$1,812.20		\$6,309.00		\$17,037.60		\$24,080,00

GROUP TWO Facilities Management			Petroleui	etroleum Traders	Gas	Gas Depot	Mansfiel	Mansfield Oil Co.	A Warre	J Warren Oil Co.
Туре	NOM	ΔTY	Markup	Extended	Markup	Extended	Markup	Extended	Markup	Extended
Diesel	gallons	30,000	0.0636	1908.00	0.0145	435.00	0.0351	1053.00	0.05	1500,00
Siphon	each	4	\$900.00	\$3,600.00	\$550.00	\$2,200.00	\$560.00	\$2,240.00	\$800.00	\$3,200.00
Grand Total				\$5,508.00		\$2,635.00		\$3,293.00		\$4,700.00

GROUP THREE DuPage County Entities			Petroleun	Petroleum Traders	Gas	Gas Depot	Mansfie	Mansfield Oil Co.	Al Warre	⊌ Warren Oil Co.
Туре	NOM	αTY	Markup	Extended	Markup	Extended Markup	Markup	Extended	Markup	Extended
Gas Midgrade	gallons	80,000	-0.01	-1056.00	0.0090	720.00	0.0374	2992.00	0.05	4000.00
Diesel	gallons	50,000	0.0579	2895,00	0.0145	725.00	0.0278	1390.00	0.05	2500.00
Grand Total				\$1,839.00		\$1,445.00		\$4,382.00		\$6,500.00

NOTES Quantities are carivassing amounts only. On the day of fuel order, the County will gay the published OPIS price with the applied markup.

Invitations Sent	73
Total Bid Responses Received	4
Bid Opening Attended by	IM,DT